

**DRAFT**

**AGENDA**

**IMAC WORKLOAD & FINANCING SUBCOMMITTEE MEETING BY PHONE**

July 11, 2003  
8:30 TO 10 A.M.

1. Review and update agenda
2. Follow-up to WCHSA Executive Committee meeting on performance standards
3. Local agency issues for the 2004 IM contract language
4. Methodology for costing out IM program changes
5. Regional services

|    | IMAC WORKLOAD &<br>FINANCING<br>SUBCOMMITTEE -<br>ASSIGNMENTS  | LEAD STAFF<br>LOCAL &<br>STATE               | CURRENT STATUS<br>OCTOBER 28, 2003  |
|----|--|--|---|
| 1. | Adequacy of administrative funding for IM programs; including:<br>a. Base Income Maintenance Administration Allocation (IMAA)<br>b. Fraud programs<br>c. MA transportation | John Rathman & Susan Wood                    | a. Preliminary allocation notice issued based on action in Joint finance Committee<br><br>b. ad-hoc committee established – Rick Zynda and Mike Poma are co-chairs<br>c. ad-hoc committees has been established – Joanne Simpson and Bob Macaux are co-chairs |
| 2. | Methodology for distribution of IM funds and for costing out potential program changes (up and down)   | Ed Kamin & Joanne Simpson                    | Methodology finalized for distribution of 2004 funds<br>Methodology used for IM proposals in the budget has been documented – will schedule for discussion  |
| 3. | Cost allocation, including impact of the Random Moment Time Study on local administrative funding  | John Rathman & Joanne Simpson                | Running parallel systems for January - June 2003 while RMTS data is collected and analyzed<br><br>Administrator's Memo on IM/ W-2 financing issues (benefiting programs) is being prepared.   |
| 4. | Program coordination within IM programs & between IM and employment programs   | John Rathman, Mike McKenzie & Scott Riedasch | MA & FS program coordination is being addressed in the IMAC Program Simplification Subcommittee;<br>IM & Employment program coordination is being addressed by the W-2 committee – with DHFS reps.  |
| 5. | IM contract language for 2004  | Ed Kamin & Joanne Simpson                    | Timeline is developed with key dates – need to set up actual negotiating sessions.<br><br>QA subcommittee will make recommendations on performance standards  |
| 6. | Opportunities to modify work processes to relieve workload   | Ed Kamin & Susan Wood                        | All sub-committees working on aspects of this. Will continue to use IMAC meetings beginning in June to review how work is being reduced in the changes scheduled for 2003 & opportunities with Change Centers   |